

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

DRAFT Minutes, April 2, 2026

COMMISSIONERS PRESENT	IN PERSON	REMOTE	STAFF PRESENT	IN PERSON	REMOTE
Albemarle County			Christine Jacobs, Executive Director	x	
Ned Gallaway		x	David Blount, Deputy Director	x	
Mike Pruitt	x		Gorjan Gjorgjievski, Regional Planner II		x
Fluvanna County					
Tony O'Brien (7:13 pm)	x				
Keith Smith, Chair	x				
Greene County					
Tim Goolsby	x				
James Higgins	x				
Louisa County					
Tommy Barlow	x				
Manning Woodward	x				
Nelson County					
Ernie Reed	x		GUESTS/PUBLIC PRESENT		
Jesse Rutherford	x		Rory Stolzenberg		x
City of Charlottesville			Vyshnavi Tatta	x	
Jen Fleisher (7:29 pm)	x				
Michael Payne, Vice-Chair (7:24 pm)	x				

1. CALL TO ORDER:

a. Call to Order, Roll Call:

The Thomas Jefferson Planning District Commission (TJPDC) Chair, Keith Smith, presided and called the TJPDC meeting to order at 7:02 pm. David Blount took attendance and certified that a quorum was present.

b. Vote to Allow Electronic Participation:

The in-person Commissioners considered allowing remote participation for the following commissioners per the Commission's remote participation policy: Ned Gallaway participated from Nashville, TN, for a personal reason.



Motion/Action: On a motion by Jesse Rutherford, seconded by Mike Pruitt, the Commission unanimously allowed Ned Gallaway to participate remotely at the April 2, 2026, meeting.

2. MATTERS FROM THE PUBLIC:

- a. **Comments by the Public:** None.
- b. **Comments provided via email, online, web site, etc.:** None.

3. ADMINISTRATION:

Appointment of Nominating Committee for Officers: Keith Smith indicated he will be coming off the Commission this year after 15 years. He explained past Nominating Committee processes and asked for input into this year's process. A slate of recommended officers is to be presented to the Commission at the May meeting and voted on at the June meeting. Jesse Rutherford will serve as chair of the Nominating Committee and will select two additional members to serve.

4. PRESENTATIONS:

a. Blue Ridge Cigarette Tax Board Six-Month Presentation/Update

David Blount, Deputy Director, updated the Commission on the activities of the Blue Ridge Cigarette Tax Board (BRCTB), including history and activities of the Board, tax revenue generated, total packs sold by month and by jurisdiction, year over year trends, and tax allocations by jurisdiction.

b. FY27 CA-MPO Unified Planning Work Program and Budget

Gojan Gjorgjevski presented the draft FY27 Unified Planning Work Program (UPWP), which is a required document that identifies transportation planning activities to be conducted by the CA-MPO for FY27. He gave an overview of the program's funding sources, the work program, FY26 highlights, and activities planned for FY27.

5. *CONSENT AGENDA:

- a. Minutes of the March 5, 2026 Meeting
- b. Minutes of the March 5, 2026 Closed Session
- c. February Financial Reports
- d. FY27 Rural Transportation Work Program, Budget, Resolution
- e. *FY26 TJPDC Operating Budget Resolution

Motion/Action: On a motion by Jesse Rutherford, seconded by Mike Pruitt, the Commission unanimously approved the Consent Agenda as presented.

6. NEW BUSINESS:

a. FY27 DRAFT OPERATING BUDGET

Christine Jacobs, Executive Director, presented the draft FY27 agency budget. She reminded Commissioners of the three-part budget process used in each fiscal year, with a working budget being maintained throughout the year. The proposed budget totals \$19,212,132, which is lower than in previous years since some projects, including the VATI project, wind down. The majority of the budget is composed of federal funds, with much of that being passthrough funding. The budget will be voted on at the May meeting.

7. OLD BUSINESS: None.

8. EXECUTIVE DIRECTOR'S REPORT:

a. Monthly Report

Christine Jacobs shared updates about the TJPDC office building renovations. She noted that additional sound paneling to be installed should help with the acoustics in the Water Street Center. The projected date for all work to be completed is now April 24.

9. CLOSED SESSION:

a. Per *Code of Virginia* § 2.2-3711(A)1 – TJPDC Executive Director Annual Evaluation:

Using the attached closed session form, prepared by David Blount, the TJPDC Commission conducted the closed meeting procedures and certification required by § 2.2-3712. The closed session was held per *Code of Virginia* § 2.2-3711(A)1. Participants from the public were placed into the online 'waiting room' in Zoom during the closed session.

10. OTHER BUSINESS:

a. Roundtable Discussion by Jurisdiction

b. Next Meeting – May 7, 2026, 7:00 pm

Items for next meeting:

- i. HOME Annual Action Plan – Public Hearing and Resolution
- ii. Legislative Report
- iii. FY27 Operation Budget for Consideration/Approval
- iv. TJPDC Officer Slate Notice from Nominating Committee
- v. March 2026 Financials, FY26 Quarter Three (Jan – Mar) Financial Report
- vi. DHCD CDBG Regional Priorities

11. ADJOURNMENT:

Motion/Action: The meeting was declared adjourned at 8:49 p.m.

Commission materials and meeting recording may be found at www.tjpd.org